

**BOARD MEETING**  
**Wednesday 9<sup>th</sup> October 2019**  
**Belgravia Bowling Club Bedfordview**  
**17:30 to 18:30 (Followed by Club Business Meeting)**

**MINUTES**

1. **Welcome:** - Chairman – President Bill Brunjes
2. **Four Way Test:** - Past President – Graham Wallett
3. **Attendance and Apologies:**
  - 3.1. **Attendance:** – Bill Brunjes, Andy Connold, Ron Daintree, Richard Eley, Ron Smith and Graham Wallett.
  - 3.2. **Apologies:** – Jim Rankin and Andy Stevenson
4. **Minutes of the Last Board Meeting:** – Approved – Richard Eley, Seconded – Andy Connold
  - 4.1. **Matters Arising** – In the interests of clarification, Graham Wallett referred to item 5.1 and stated that the percentage of funds raised that could be taken for club expenses was fully provided for in Rotary policies and procedures. This method of club funding is considered standard practice in other Rotary clubs. The suggestion made was directed at possible ways to improve club funds to ensure club expenses were fully covered.
5. **Specific Items for Board Decision:**
  - 5.1. **Finances:** – Richard Eley – No specific items for Board decision but more general comments would be made under item 6.7.
  - 5.2. **Procedure for Paul Harris Recognition and other Awards and Certificates:** – Graham Wallett – The Paul Harris Committee, comprising the Club Ombudsman, the Club President and the Director Foundation is fully operational. There is a need to drive Paul Harris recognition pro-actively as a strategic imperative for our club, in light of its importance in encouraging participation by all active members and community support for our club projects. Timely recognition for involvement and taking on responsibilities is of paramount importance. Based on formal recommendations, Board members should take the final recognition decision.
  - 5.3. **Fund-raising Brainstorm:** – Ronald Daintree – The brain storming session on fund raising had been scheduled for Saturday 9<sup>th</sup> November. Suggestions on the venue were discussed and the final decision was left with the club President. An invitation should be extended to all active Club members to attend and participate. Fund raising was a key success factor for our Club. It is the collective responsibility of each and every active member of our club and not the sole responsibility of club project champions.
  - 5.4. **District Conference (DISCON) Attendance** – Chairman – The Club President had indicated his intentions and willingness to attend DISCON 2020. The decision for these costs to be borne by Club funds was approved by all the Board members present.

## 6. Club Director Reports:

- 6.1. **Chairman of the Board:** – Bill Brunjes – Most of the items had been covered earlier.
- 6.2. **President Elect:** – Andy Connold – The Yoco financial transaction settlement device had been acquired. Implementation was progressing but before the payment system could be initialised, it would be necessary for the signatories registered with our bankers to comply with the banking requirements. Scholarship bursary funding for Amahle Mngadi, at the Inanda Seminary high school was making good progress and would receive attention until our commitments were finally met for this year.
- 6.3. **Vice President:** – Richard Eley – Nothing further to report.
- 6.4. **Director Rotary Foundation:** – Graham Wallett – Our planned contribution for 2019-20 towards Rotary Foundation for Polio-Plus was unlikely to be met due to the shortfall in funds generated from the Classic Motorcycle (CMC) event. New avenues needed to be explored to make up the shortfall.
- 6.5. **Director Public Image, IT and Communications:** – Ron Daintree – Articles on our Club's 30-year Charter celebrations had been published in Rotary Africa. A Certificate of Recognition from our Club had been presented to the owner of SPAR Dowerglen, Max Benjamin, for a wide range of services to the local community. This event would be publicised in our local newspaper to inform the community on the SPAR services over a sustained period in time.
- 6.6. **Immediate Past President:** – Andy Stevenson – Absent
- 6.7. **Treasurer:** – Richard Eley – Extensive efforts had been made to examine our accounting methods and to introduce some refinements to identify specific levels of funding acquired for certain major projects for tracking and financial control purposes. The Treasurer would take the opportunity at the Club meeting to stress the importance and the need for all members to share the responsibility for raising funds for both Club and Welfare use.
- 6.8. **Director Community Service** – Ron Smith – The role of the Director of Community Services was questioned in light of the specific allocation of club projects to specific active members of the Club. In years past all community projects had been controlled and reported by the Director Community Services. President Bill agreed to take this matter up with Ron Smith outside the Board meeting and to have a resolution to this anomaly by the next Board meeting.
- 6.9. **Secretary:** – Jim Rankin – Absent
7. **General:** - Chairman, President Bill Brunjes thanked Members for their attendance.
8. **Closure:** - The meeting was closed at 18:30.
9. **Next Board Meeting:** – 6<sup>th</sup> November, 2019 at 17:30.